



भारतीय कृषि अनुसंधान परिषद्
INDIAN COUNCIL OF AGRICULTURAL RESEARCH

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Office Memorandum

The PMIS database comprises of personal and professional data of all scientists of ICAR. The institutes of ICAR have also been given access to the PMIS database of their respective institutes through a Nodal Officer, nominated for the concerned institute, who is responsible for scrutinizing the PMIS database of the concerned institute and for updating the information in the database in consultation with the Nodal Officer, PMIS Cell, ICAR HQ.


A provision exists in the PMIS database to upload the Annual Income Property Return (AIPR) of each scientist by the Nodal Officer for PMIS of the institute.

The AIPR is an essential parameter for processing the cases of promotion, foreign visits, deputation etc., and the AIPR is frequently needed in the ICAR HQ for processing applications of scientists relating to such cases. Availability of AIPR of Scientists on the PMIS database will enhance the efficiency and the pace to process the relevant cases relating to scientists.

The Director General, ICAR & Secretary, DARE have decided that, henceforth, ICAR HQ will access the PMIS database to inspect the AIPR of scientists, and will not seek the information from the concerned institute. Hence, all the institutes are informed to ensure that the AIPR of all scientist of the institute is uploaded in the PMIS by the Nodal Officer without fail, because in absence of the same the relevant cases concerning scientist can not be processed for taking approval of the competent authority.

Accordingly, appropriate action may be initiated to ensure uploading of AIPR of all scientists of the institute in the PMIS by the concerned Nodal Officers, and in absence of submission of AIPR in the PMIS database, it will be presumed that the concerned scientist did not submit the AIPR within the prescribed time period to the institute.

In case any difficulty is faced by the Institute in uploading of AIPR, Dr Sudeep Marwaha, Principal Scientist & In-Charge Head, IASRI may be consulted at sudeep.marwaha@icar.gov.in (Ph. No. 011-25841074) for resolving the problem.


(Sujit K. Mitra)
Director (Personnel)

Distribution:

1. Directors of all ICAR institutes
2. US (PMIS/Per.IV), US(Per.I/Per.II/Per.III)/
3. DKMA for uploading on ICAR official website.
4. Dr. Sudeep Marwaha, Principal Scientist & In-Charge Head, IASRI.