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SCHEDULE IX

## ENHANCED/ADDITIONAL POWERS TO BE DELEGATED TO THE PROJECT COORDINATORS

S.No	Nature of Power	Extent of Power to be delegated	Remarks
1	2	3	4
1.	To strike off stores rendered unserviceable through normal wear and tear	Upto Rs. 25,000 in each case	Subject to observance of requirements under GFRs, DFPRs
2.	To write off losses	Upto Rs. 5,000/- for losses of stores not due to theft, fraud or negligence and upto Rs. 1250/- in other cases subject to the conditions laid down in GFR & procedure laid down by GOI and other orders issued by GOI/ICAR on the subject from time to time	
3.	To dispose of crops at the prevailing market rate	upto Rs. 50,000/- in each case per year	
4.	To supply seeds free of cost for full experimental purposes	Full	
5.	Purchase of stores	Upto Rs. 50,000/- in each case per year	Subject to observance of normal rules and procedures
6.	Purchase of books, publications and reprints of scientific papers	Upto Rs. 50,000/- in each case per year	
7.	Printing and binding	Full, Subject to availability of funds	
8.	To incur recurring expenditure on maintenance and repair of motor vehicles etc.	Upto Rs. 10,000/- in each case per year	
9.	Repair of scientific instruments, laboratory equipments, agricultural implements & machinery	Upto Rs. 10,000/- in each case per year	
10.	Repair of bicycles locally	Upto Rs. 100/- in each case per year	
11.	Repair of typewriters and other office machines	Full	
12.	Postal, Telegram charges and Commission on money orders if unavoidable and is considered necessary in public interest for bonafide official purpose.	Full	
13.	Purchase of stationary stores (local purchase)	Upto Rs. 25,000/- per year	
14.	Ordinary contingencies which do not require special sanction	Full	

1	2	3	4
15.	Sanctioning of General Provident Fund (GPF) advance and withdrawal to the staff of the co-ordinating unit	Full	
16.	Sanctioning advances for LTC to staff of the coordinating unit	Full excepting himself, subject to the provisions of GFR 235	
17.	Sanctioning tour advances for self, other staff of the coordinating unit, monitoring team members, QRT members, special invites for workshop/meeting etc.	Full Subject to the provisions of GFR 231 to 234	
18.	Payment of wages of daily paid labour, semi-skilled and skilled labourers	Full, Subject to provisions of funds and observance of GOI/ICAR orders/instructions on the subject	
19.	Sanction of registration charges at Symposia/seminars	Full as per ICAR norms	
20.	Sanction for payment of honorarium	Full powers upto Rs. 2500/- in each case. In the case of recurring honorarium this limit applies to the total of the recurring payments made to an individual in a year (order dt. 30.1.87)	
21.	Payment of charges on postage, telegrams, telex, fax, water, electricity, telephone bills etc.	Full	
22.	<p>Advances</p> <p>(A) Interest bearing advances</p> <p>(i) Cycle advance</p> <p>(ii) Fan advance to Class IV employees</p> <p>(B) Non-Interest bearing advances</p> <p>(i) Festival advance</p> <p>(ii) Warm clothing advance</p> <p>(iii) Pay &amp; Travelling Allowance advance at the time of transfer and retirement</p> <p>(iv) Grant of advance in lieu of leave salary</p> <p>(v) Grant of advance to meet travelling expenses to families of Council's employee who die while in service</p>	<p>Full</p> <p>Full subject to the provisions of GFRs</p> <p>Full subject to GFR 236 to 245</p> <p>Full subject to the provisions of GFRs</p> <p>Full excluding himself. Subject to the provisions of Rules 223 to 226 of the GFRs</p> <p>Full except himself. Subject to provisions of GFR 257-261</p> <p>Full</p>	
23.	Drawing and Disbursing powers (powers as DDO)	As exercised by a Drawing & Disbursing Officer. Subject to approval by the Director of the respective Institute/Vice Chancellor of the University/DDG, ICAR	
24.	Powers to make appointments of the staff under the coordinating unit	Full, as in the case of Director	

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1	2	3	4
25.	Equipment (annual maintenance contract)	Full, upto Rs. 25,000/-	
26.	On farm Research/Demonstrations/field activities & programme	Full.	
27.	Refreshment/entertainment charges during official meeting, etc.	Rs. 5000/- p.a. as per existing norms of Rs. 3.50/- per head per session	
28.	Power to sponsor the staff for short term training etc.	Full powers subject to conditions laid down in Govt. of India, Mini. of Finance, Memo No. F (71) Estt. III/60 dated 2.12.60 as modified from time to time in respect of staff working under him.	
29.	Maintenance of Computer & Computer Lab	Upto Rs. 25,000/- in each case	
30.	Power to sanction expenditure on insurance	Full	
	(i) Power to get insured during rail transit such of the equipments as very costly and fragile	Subject to following the instructions of GOI	
	(ii) Power to sanction expenditure on the insurance of Motor Vehicles	Full (Third party only)	
31.	Power to sanction of reimbursement of unused rail/air tickets	Full, if the cancellation was for official reasons.	