

भारतीय कृषि अनुसंधान परिषद
कृषि भवन नई दिल्ली

मि.स. 21-60/19 - समन्वय

दिनांक 19 नवंबर, 2019

सेवा में,

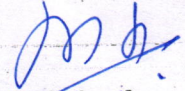
भारतीय कृषि अनुसंधान परिषद
संस्थानों /राष्ट्रीय अनुसंधान केन्द्रों के
समस्त निदेशक /परियोजना निदेशक

महोदय,

कृपया इस पत्र के साथ सलग्न पत्र आवश्यक कार्यवाही हेतु देखें

धन्यवाद

भवदीय



(विन्सेंट टी)

अनुभाग अधिकारी (समन्वय)



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN : NEW DELHI**

F.No.GAC-21(60)/2019-Cdn.

Dated 19th November, 2019

ENDORSEMENT

Ministry of Home Affairs, Government of India, New Delhi has issued O.M. No.D-22012/62/2019-SSO(S) dated 24.9.2019 regarding awarding contract for taking photographs for the purpose of Identity Cards. It is stated that the contract for taking photographs for I. cards located in building having reception/security arrangements of MHA for the period from 1.9.2019 to 31.8.2020 has been awarded to M/s S.S. Studio, D-50, Flatted Factory Complex, Jhandewalan, New Delhi -55 (contact No. 9868259898, 9868117331). It is requested to place orders in r/o photographs for I. cards with M/s S.S. Studio @ Rs.7.00 for 2 copies of photographs (3cmx3cm colour photo). The above mentioned O.M. dated 16.10.2019 is being uploaded on the ICAR website www.icar.org.in and e-office for information.

Ajai
19/11/19

**(Ajai Verma)
Under Secretary (GAC)**

Distribution:

1. All Officers/Sections at ICAR Headquarters, Krishi Bhavan/KAB-I/KAB-II/NASC, for information and compliance.
2. Secretary (SS), HJSC, ICAR
3. Sr. PPS to DG, ICAR/PPS to Secretary, ICAR/PPS to FA, DARE & ICAR
4. Media Unit for placing this on the ICAR website.
5. Guard File/Spare Copies

No. D-22012/62/2019-SSO(S)
Bharat Sarkar/ Govt. of India
Grih Mantralaya/ Ministry of Home Affairs

(1/4)

NDCC-II Building, Jai Singh Road
New Delhi the 2nd September, 2019

सचिव (डेयर) एवं मनि. (भा.क. अनु.प.) का कार्यालय
Office of Secy. (DARE) & DG (ICAR)
Office Dy. No. 340638
Date 30/9/19

OFFICE MEMORANDUM

24 SEP 2019

The undersigned is directed to say that the contract for taking photographs for the purpose of identity cards of the employees working in various Ministries/Department/Offices located in building having reception/security arrangements of MHA, for the period from 01.09.2019 to 31/08/2020 has been awarded to M/s S.S Studio, D-50, Flatted Factory Complex, Jhandewalan, New Delhi-55 (Contact No.9868259898, 9868117331) as per terms and conditions contained in Annexure.

2. All the Ministries/ Departments are, therefore, requested to place orders in respect of photographs for identity cards/ photo passes with M/s S.S. Studio @ Rs.7.00/- for 2 copies of photographs (3cmx3cm colour photo) as per the Schedule enclosed.

3. The aforesaid contract is exclusively applicable to Ministries/ Departments/ Offices located in MHA security zone. Offices located outside security zone of MHA may make their own arrangement in this regard.


(S. Samanta)

Under Secretary to the Govt. of India

To

1. All Ministries/ Departments of Govt. of India located in buildings under MHA security cover.
2. MHA (AD-I/Ad-II/ AD-V/ SSO)
3. 50 spare copies

Copy to:-

M/s S.S Studio, D-50, Flatted Factory Complex, Jhandewalan, New Delhi-55.

Pl. circulate
22.10.19
Cmt. KK

PI Note

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DS (GAC)
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**TERMS & CONDITIONS FOR PHOTOGRAPHER (FIRM) FOR TAKING PHOTOGRAPH
FOR PHOTO PASSES (IDENTITY CARDS).**

1. The firm will provide colour Photographs (3cm X 3cm) (2 copies each) required for the purpose of Photo Passes @ Rs.7.00/- (Rupees seven only) for 02 (two) copies of colour photo (3cm x 3 cm size).
2. The photographer shall visit at least once a month every Ministry / Department of the Govt. of India and other offices in the Security zone of the Ministry of Home Affairs for the purpose of the Photographing the officers and staff as per the schedule enclosed. The photographer would be required to make available the services of such number of photographer(s) as may be decided by the Chief Security Officer, Ministry of Home Affairs.
3. Photographs of Officers of the rank of Joint Secretaries and above will have to be taken their rooms for which electronic equipment will be necessary.
4. Photographs will have to be taken in offices (located in Delhi and New Delhi) wherever and whenever, called upon to do so and also in accordance with the schedule fixed for the purpose.
5. Payment will not be made for prints found to be dim, defective or otherwise considered unsuitable for affixing on the Identity Cards. This will be decided by the Ministry/Department concerned accepting photographs.
6. The Ministry of Home Affairs reserves the right to enter into parallel contract with other photographers.
7. The photographs will have to be taken with good camera, for one person in one snap at a time. The quality of paper and workmanship sent as Specimen will have to be maintained by the photographers.
8. There should be independent telephone connection with the Photographers so that he could be contacted, whenever necessary.
9. All photographs taken on a particular day should be ready for delivery in the respective Ministries/Departments Offices within 5 days of taking such photograph.
10. The responsibility of delivering the photographs to the concerned Ministry etc. within the said period will be that of the firm's of photographer.
11. Ministry reserves the right to give direction to the Photographer in regard to arrangements to be made in the Security Zone for taking Photographs of Government Servants. The photographer will have to abide by the directive so given.
12. In the vent of not taking the photographs efficiently and promptly and on the receipt of the complaints of the concerned Ministries / Departments the Chief Security Officer, Ministry of Home Affairs reserves the right to permit such offices / Deptt. to Get their officers and staff photographed from other photographer with permission to deduct the difference of cost from the bill of the authorized photographer.
13. The Ministry would not be responsible to help the photographer in getting the photographic materials on concessional rates or be liable to enhance the rates of contract in the vent of imposition of any taxes, on the photographic material, during the year of contract.
14. The matters in dispute should be referred to the Secretary, Ministry of Home Affairs, who will nominate a person as Arbitrator and the Arbitration proceedings should be in accordance with the Indian Arbitration Act and no part of contract would be suspended in view of the pending arbitration shall be entitled to enlarge the time of arbitration with the consent of parties.
15. The contract will be tenable for period from 01/09/2019 to 31/08/2020. If the firm does not abide by the terms & Conditions or any complaint is received from Ministries/Departments, the Ministry reserves the right to terminate the contract at any time without assigning any reason.

SCHEDULE

DATE & time for taking photographs in
various offices under MHA Security cover

Note: If any holiday comes on the mentioned date, the assignment date
may be shifted to next working day

Sl.No.	Date	Ministry/Deptt.	Time
1.	3rd	P.M's Office	10:30 am to 11:00 am
2.	3rd	MEA	10:30 am to 11:00 am
3.	3rd	Cab.Sectt.	11:30 am to 12:00 noon
1	5 th	MHA	11:00 am to 11:30 am
2.	5 th	DoPT	11:00 am to 11:30 am
3.	5 th	Finance	2:00 pm to 2:30 pm
1.	7 th	Election Commission	10:30 am to 11:00 am
2.	7 th	Yojana Bhawan	11:00 am to 11:30 am
3.	7 th	Dak Tar Bhawan	11:30 am to 12:00 noon
4.	7 th	Sanchar Bhawan	12:15 pm to 01:00 pm
5.	7 th	DGS&D	2:00 pm to 2:30 pm
6.	7 th	Jeevan Deep Building	2:30 pm to 3:00 pm
7.	7 th	Sardar Patel Bhawan	3:15 pm to 3:45 pm
1.	10 th	FPI Panchsheel Park	11:00 am to 11:30 pm
1	12 th	Sewa Bhawan, CWC	11:00 am to 11:30 pm
2.	12 th	Rajeev Bhawan	12:00 noon to 12:30 pm
3	12 th	DST Mehrauli	2:00 pm to 2:30 pm
1	14 th	Faridkot House	11:00 am to 11:30 am
1.	16 th	Krishi Bhawan	11:00 am to 12:00 noon
2.	16 th	Akbar Bhawan	12:30 pm to 1:00 pm
1.	19 th	Shastri Bhawan	11:00 am to 12:00 noon
1.	21 st	Nirman Bhawan	11:00 am to 11:30 pm
2.	21 st	Vigyan Bhawan	12:00 noon to 12:30 pm
3.	21 st	Udyog Bhawan	2:00 pm to 2:30 pm

1.	22 nd	UPSC	10:00 am to 11:00 am
2.	22 nd	Jaisalmer House	11: 30 am to 12:00 noon
3.	22 nd	Lok Nayak Bhawan	12: 30 pm to 1:00 pm
4.	22 nd	NDEC - II building	2:00 PM to 3:00 PM
1.	23 rd	Shram Shakti Bhawan	11: 00 am to 11: 30 am
2.	23 rd	Transport Bhawan	12:00 noon to 12:30 pm
1.	26 th	AGCR	10:30 am to 11: 00 am
2.	26 th	CAG	11: 30 am to 12:00 noon
1.	29 th	CGO Complex 14 Block	10:30 am to 11:00 am
2.	29 th	NIC	11:00 am to 11:30 am
3.	29 th	Paryavaran Bhawan	11:30 am to 12:00 noon
4.	29 th	Electronic Niketan (DIT)	12:30 pm to 1:00 pm
1.	30 th	M.D.C.S.	11:00 to 11:30

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A/D

S.No.	Name of the Government of India's Ministries/Deptt.
1.	Department of Space, New BEL Bangalore-560094
2.	Department of Ayush, New Delhi-110001. I NA
3.	Department of Economic Affairs, North Block, New Delhi-110001
4.	Ministry of Housing & Urban Poverty Affairs, Nirman Bhawan, New Delhi
5.	Department of Secondary and Higher Education, Shastri Bhawan, New Delhi
6.	Department of Consumer Affairs, Krishi Bhawan, New Delhi
7.	Department of Fertilizer, Shastri Bhawan, New Delhi
8.	Ministry of Corporate Affairs, Shastri Bhawan, New Delhi
9.	Department of Personnel & Training, North Block, New Delhi
10.	Ministry of Agricultural Research and Education, Krishi Bhawan, New Delhi
11.	Department of Agriculture and Cooperation, Krishi Bhawan, New Delhi
12.	Ministry of Coal, Shastri Bhawan, New Delhi
13.	Department of Food & Public Distribution, Krishi Bhawan, New Delhi
14.	Food Processing, Panchsheel Bhawan, August Kranti Marg, New Delhi
15.	Ministry of Mines, Shastri Bhawan, New Delhi
16.	Ministry of Home Affairs, North Block, New Delhi
17.	Department of Rural Development, Krishi Bhawan, New Delhi
18.	Ministry of Tribal Affairs, Shastri Bhawan, New Delhi
19.	Ministry of Water Resources, CGO, New Delhi
20.	Department of Post, Dak Bhawan, Sansad Marg, New Delhi
21.	Department of Telecommunication, 347-D, Dak Bhawan, Sansad Marg, New Delhi
22.	Ministry of New & Renewable Sources of Energy, CGO Complex, Block-14, New Delhi-3
23.	Ministry of Civil Aviation, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi-3
24.	Department of Atomic Energy, Anu Shakti Bhawan, Chhatrapati Shivaji Maharaj Marg, Mumbai-400039
25.	Ministry of Tourism, Transport Bhawan, New Delhi
26.	Ministry of Environment & Forests, Paryavaran Bhawan, CGO Complex, New Delhi-3
27.	Department of Animal Husbandry, Dairying and Fisheries, Krishi Bhawan, New Delhi
28.	Department of Supply, 'C' Wing, Nirman Bhawan, New Delhi
29.	Ministry of Petroleum & Natural Gas, Shastri Bhawan, New Delhi
30.	Department of Shipping Transport, Parivahan Bhawan, New Delhi
31.	Ministry of Earth Science, CGO Complex, Block No. 12, New Delhi
32.	Department of Administration Reforms & Public Grievances, Sardar Patel Bhawan, New Delhi
33.	Department of Bio-Technology, CGO Complex, Block No. 2, New Delhi
34.	Department of Financial Services, Jeevan Deep Building, Sansad Marg, New Delhi
35.	Election Commission of India, Nirvachan Sadan, Ashok Road, New Delhi
36.	O/o Comptroller & Auditor General of India, 10, Bahadur Shah Marg, New Delhi
37.	Department of Heavy Industry, Udyog Bhawan, New Delhi
38.	Department of Land Processing, NBO Building, 'G' Wing, Nirman Bhawan, New Delhi
39.	Cabinet Secretariat, Rashtrapati Bhawan, New Delhi
40.	Department of Women & Child Development, Shastri Bhawan, New Delhi
41.	Ministry of Youth Affairs & Sports, Shastri Bhawan, New Delhi
42.	Niti Ayog, Yojana Bhawan, New Delhi
43.	Ministry of Defence, Room No.33, 'A' Wing, Sena Bhawan, New Delhi
44.	Department of Chemical & Petro Chemical, Shastri Bhawan, New Delhi
45.	Department of Revenue, North Block, New Delhi
46.	Railway Board, Rail Bhawan, New Delhi

47.	Ministry of Small Scale Industries, Udyog Bhawan, New Delhi, MSME, Udyog Bhawan, New Delhi
48.	Department of Public Enterprises, Block-14, CGO Complex, New Delhi
49.	Ministry of Textiles, Ministry of Industry, Udyog Bhawan, New Delhi
50.	Ministry of Commerce, Udyog Bhawan, New Delhi
51.	Department of Scientific & Industrial Research, Technology Bhawan, New Mehrauli Road, New Delhi-15
52.	Ministry of External Affairs, South Block, New Delhi
53.	Ministry of Power, Shram Shakti Bhawan, New Delhi
54.	Department of Legal Affairs, Shastri Bhawan, New Delhi
55.	Department of Legislative, Shastri Bhawan, New Delhi
56.	Ministry of Development of North Eastern Region, Vigyan Bhawan, New Delhi
57.	Department of Expenditure, North Block, New Delhi
58.	Ministry of Urban Development, Nirman Bhawan, New Delhi
59.	Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi
60.	Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
61.	Ministry of Parliamentary Affairs, 87, Sansad Marg, New Delhi
62.	Ministry of Cultural, Shastri Bhawan, New Delhi
63.	Ministry of Statistics & Programme Implementation, Sardar Patel Bhawan, New Delhi
64.	Ministry of Social Justice & Empowerment, Shastri Bhawan, New Delhi
65.	Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi
66.	Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi
67.	Department of Road Transport & Highways, Parivahan Bhawan, New Delhi
68.	Department of Disinvestment, Block-II & 14-A, CGO Complex, Lodi Road, New Delhi
69.	Ministry of Panchayati Raj, Sardar Patel Bhawan, New Delhi
70.	Ministry of Minority Affairs, Paryavaran Bhawan, New Delhi
71.	Minority Commission, Lok Nayak Bhawan, New Delhi
72.	Ministry of Steel, Udyog Bhawan, New Delhi
73.	Department of Space, Lok Nayak Bhawan, New Delhi
74.	Department of Atomic Energy, South Block, New Delhi
