

**Terms of Reference Recruitment of Young Professional in
Plan Implementation and Monitoring (PIM) Section, ICAR**

A scientific manpower (Young Professional) for one position on short term and purely contract basis at Plan Implementation and Monitoring (PIM) Section. ICAR Headquarters, the eligible criteria and other details for the said positions are as under:

Positions	Educational Qualification
Young Professional (One Post on short-term and purely contract basis)	Candidates with qualification (Graduate with at least 60% marks in Computer Application/ Information Technology/ Computer Science/ Artificial Intelligence / Operating Systems / Software Engineering / Computer Graphics / Economics with one-year experience in relevant field OR Masters in Computer Application / Information Technology / Computer Science / Artificial Intelligence / Operating Systems / Software Engineering/ Computer Graphics / Economics) and aged between 21-45 years (Relaxation as per rule) shall be eligible to apply

Young Professional (Total-01)

Age Limit: Minimum Age will be 21 years and Maximum Age will be 45 years (relaxation for SC/ST/OBC/PH candidates as per govt. rules)

Job Description :

- To assist in preparation of EFC proposal of DARE/ICAR Schemes for the period of 2026-31.
- To assist in third party evaluation of ongoing schemes of DARE/ICAR.
- To assist in compilation of Output-Outcome Framework monitoring of scheme by NITI Aayog.
- To assist in compilation of information from SMDs and preparation of report of Tribal Sub-Plan, Schedule Caste Sub-Plan and North Eastern Region.
- To assist in compilation of materials related to Parliamentary Standing Committee.

Note :-

The engagement is purely time bound, non-regular and on co-terminus with the project/plan scheme. The services of the incumbent shall stand terminated on expiry of the period given in the sanction or even before, if not found satisfactory. The Competent Authority also reserve the rights to terminate the appointment at any time without assigning any reason. The total numbers of vacancies are purely tentative and may vary. The decision of the Secretary, ICAR, New Delhi will be final & binding in all respects.

The candidates are requested to send their application along with self-attested scanned copy of the original documents and experience certificates via e-mail to cdngac5@gmail.com within 15 days from the date of advertisement. After screening the applications, the eligible candidates will be informed about the date & time of interview through return email.

Original documents will be verified at the time of appointment. If any candidate is found to have submitted false claims at later stage, their candidates will be summarily rejected.

Terms & Conditions :

- **Consolidated emoluments of the YPs**

The Consolidated emoluments of Young Professional-II (YP-II) will be Rs. 42,000/- per month as per rules.

- **Tax deduction at source**

The income tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting payment of monthly salary.

- **TA/DA for the YPs**

TA/DA will be admissible to YPs for undertaking domestic tour for official work as under:-

To and fro journey by train in AC-2 Tier/AC Chair Car and DA at fixed rate of Rs.1500/- per day of other tour related expenses on Guest House/Hotel Accommodation, food and local conveyance etc.

- **Attendance and working hours/days:**

The working hours for the YPs will be same as regular employees of ICAR and no extra benefit will be allowed for working beyond office hours. Unauthorized absence from the project/work for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.

- **Leave entitlement for the YPs**

The YPs in ICAR are eligible for 08 days leave in a calendar year on pro-rata basis and 02 restricted holidays as per the rules of Govt. of India/ICAR. Intervening weekly holidays or gazetted holidays during a spell of leaves should not be counted against the admissible leaves. The un-availed leaves will not be carried forward to next calendar year. In addition to this, YP may also be allowed compensatory leave on lieu of the duty assigned on holidays but not more than 02 leaves can accrue in a month. The Compensatory leaves can be accumulated only up to 05 days at a time and the YPs may be allowed to avail the same within 03 months.

Female YPs will be entitled to maternity leave as per provision in the Maternity Benefit (Amendment Act 2017). However, there will be paternity leave for male YPs.

- **Intellectual Property Rights**

Intellectual Property created due to the work of Young Professional during his/her valid tenure in ICAR Hqrs/institutions will be governed by the IPR guidelines of the Council.

Prohibition of Sexual Exploitation and Abuse

The Young Professionals shall have to comply with the "Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act. 2013.

Other Terms and Conditions

- (i) The young professional (YP) be subject to the laws of secrecy of the country and will sign a declaration of secrecy and Non- Disclose Agreement before reporting (as per Annexure-1 of guidelines issued by Council vide Office Memorandum No. Agril. Edn.1-06 2020-A&P dated 04.12.2020).
- (ii) The engagement will not constitute a regular job or appointment of any nature in the ICAR.
- (iii) During the term of engagement, the YP shall comply with the Standards of Conduct. Failure to comply with the same will become a ground for termination of the YP without notice.
- (iv) The posts are purely temporary and will be filled on contractual basis initially for one year from the date of joining which may be extended subject to performance till the termination of the project/scheme.
- (v) The selected candidate shall not claim regular appointment at the Council, as the post is co-terminus with the project.
- (vi) The interview of eligible candidates will be held online, the details of which will be communicated to eligible candidates by email.
- (vii) Reporting time for online interview will be communicated and all the candidates shall adhere to the instructions.
- (viii) The candidates will have to compulsorily submit filled in application form (as per the format annexed), all the scan copy of original certificates from matriculation onwards, date of birth certificate, NET/equivalent certificate, degree certificate, etc. and a recent passport size photograph enclosed onto the scan application form. Proof of experience and publications also need to be sent by email. The selected candidate will be required to produce all the original documents and medical certificate at the time of joining.
- (ix) Preference will be given to the Candidates having experienced in the relevant field.
- (x) No TA/DA/any other expenses will be paid for attending the interview.
- (xi) Only the candidates having essential qualifications would be entertained for the online interview.
- (xii) Concealing of facts or canvassing in any form shall lead disqualification or termination.

(xiii) All the other candidates are also required compulsorily submit the scan declaration duly signed in the format annexed along with other documents in the e-mail.

(xiv) In case of any disputes, it will be resolved in the jurisdiction of New Delhi court only.